

# Eureka High School Spanish I

## Student/Parent Handbook

Teacher: Mrs. O'Donnell

Course: Spanish I

Hours: 1, 2, 3, 4

[www.MrsOEHS.weebly.com](http://www.MrsOEHS.weebly.com)

### Overview

The goal of this course is communication in Spanish. The emphasis in this beginning course is on the basics of Spanish grammar to enable the student to listen, speak, read, and write. The student is exposed to history and culture of Spain, Mexico, and Latin America. This course is a combination of lecture; hands-on activities; guided, student led lessons; and cooperative learning. This is a very lively class and each student will be expected to actively participate in *every* activity.

### Materials

Students are responsible for bring the following materials to class EVERY day.

- ✓ Textbook
- ✓ 1 large notebook/loose leaf paper for notes
- ✓ Pen or Pencil
- ✓ Spanish/English Dictionary (optional, but recommended)
- ✓ Folder or Binder

Occasionally students will need scissors, glue, markers, poster board, etc for projects. They will be informed in advance if special items are needed.

### Grades

Grades will be based on the following scale:

Class Participation- 24%	Tests- 20%	Projects- 10%
Classwork- 24%	Quizzes-10%	Final Exam- 12%

All work is expected to be completed and turned in on time. **Late homework is not accepted.** Each nine weeks, every student will be given one "Día de Gracia" voucher that will allow an assignment to be turned in one day late. If this voucher is not used, it may be turned in at the end of the nine weeks for five points of extra credit. *This is not a free homework coupon! The assignment MUST be turned in the next day to receive credit!*

### Make-up Procedures

For excused absences, one day for every day missed is allowed to complete missed assignments. **As per school policy, no credit will be given if the absence is unexcused.** Each student is responsible for obtaining missing assignments from Mrs. O'Donnell and it is the responsibility of the student to turn in all make-up work within the established time frame. *Mrs. O'Donnell will not ask for make-up assignments.* Students are expected to take announced tests and turn in announced projects on scheduled dates, unless the due date was preceded by a prolonged absence. **Chita Pruebitas (weekly Bellwork quizzes) must be made up by the following Friday or no credit will be given. Chapter tests must be made up before the next chapter's test or no credit will be given.**

### **Online Translator Policy**

While sites such as Google Translate can be very useful as a dictionary to look up one or two words, the translation of any homework, writing activity, or projects by online language translation tools *absolutely will not be allowed*. Telltale signs make it *instantly* obvious if one has used an online language tool on an assignment. Please understand that **any student caught turning in electronically translated work will *immediately* receive a zero on the assignment, whether it be a 10 point worksheet or a 150 point project.**

### **Extra Help**

I encourage all students to come to me if extra help is needed with homework, concept clarification, projects, etc. I am available before and after school most days.

### **Awards**

The *Premio Principiante* (Beginner's Award) is presented to one Spanish I student each year at Award's Night in May. Winners of this award have shown exceptional skill in reading, writing, understanding, and speaking the Spanish language, interest in foreign cultures and customs, and have demonstrated an interest in continuing their instruction through high school and beyond.

### **Cell Phone Policy**

As per handbook policy, cell phones may be used in the hallways during passing periods. Cell phones may NOT be used in the classroom, even if the bell has not yet rung. If your phone goes off during class or if you are using your phone in the classroom you WILL receive a referral through Skyward. Consequences as outlined in the handbook will be applied. At times we may use devices in class. Mrs. O will communicate when it is acceptable to use personal devices in the classroom.

### **Classroom Expectations**

- ✓ Treat the teacher, one another, and classroom materials with respect.
- ✓ Be in assigned seat when the bell rings, with all homework, books, and other necessary supplies.
- ✓ Follow all school rules and procedures.
- ✓ **Book bags, food, drink, and GUM are not allowed in the classroom without advance permission from Mrs. O'Donnell.**

Anyone who does not meet these expectations will receive consequences for his or her actions.

1. Warning
2. Loss of participation points
3. Meeting and Discussion with Mrs. O'Donnell
4. Phone call or conference with parent/guardian.
5. Referral to the Assistant Principal's office.

ANY SEVERE MISCONDUCT WILL IMMEDIATELY LEAD TO A REFERRAL  
TO THE ASSISTANT PRINCIPAL'S OFFICE.

Parents/Guardians; please do not hesitate to contact me at any time if there are any questions or concerns. You may call and leave a message at EHS 467-2361 ext 6653, or you may email me at [kate.odonnell@district140.org](mailto:kate.odonnell@district140.org). I hope to have a great year!!

***This syllabus will be available electronically at  
[www.mrsoehs.weebly.com/espanol](http://www.mrsoehs.weebly.com/espanol)***